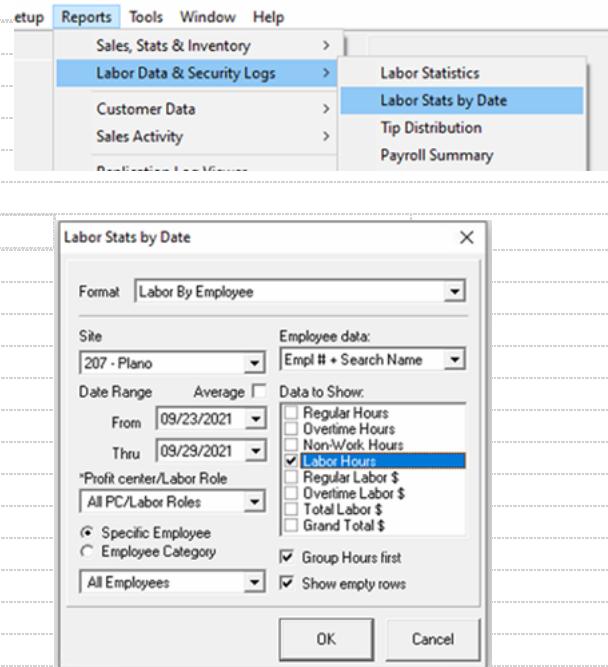


Instructions

**Review your employees hours and correct any missing "punch out" before running the following reports.

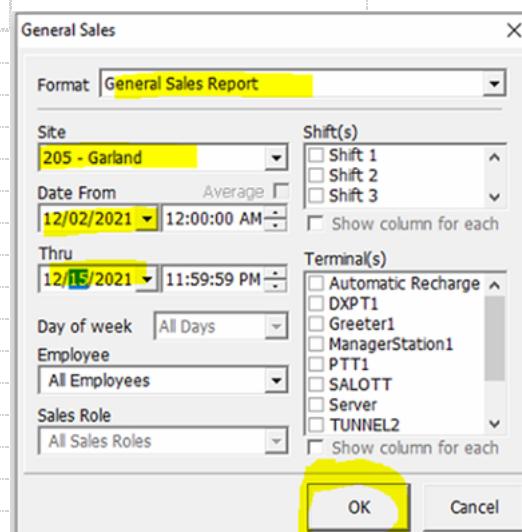
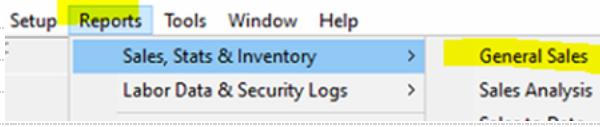
Labor by Employee, By Date Report

Run this report for each week of the pay period



GSR Report

Run this report for the entire pay period



CPMH Bonus

To calculate your store CPMH bonus the following information must be entered in the CPMH Bonus worksheet. Submit this information at the end of each payroll.

- 1 The total labor hours from the Labor by Employee, By Date Report (add week 1 and week 2 total hours)
- 2 The total cars washed from the GSR report

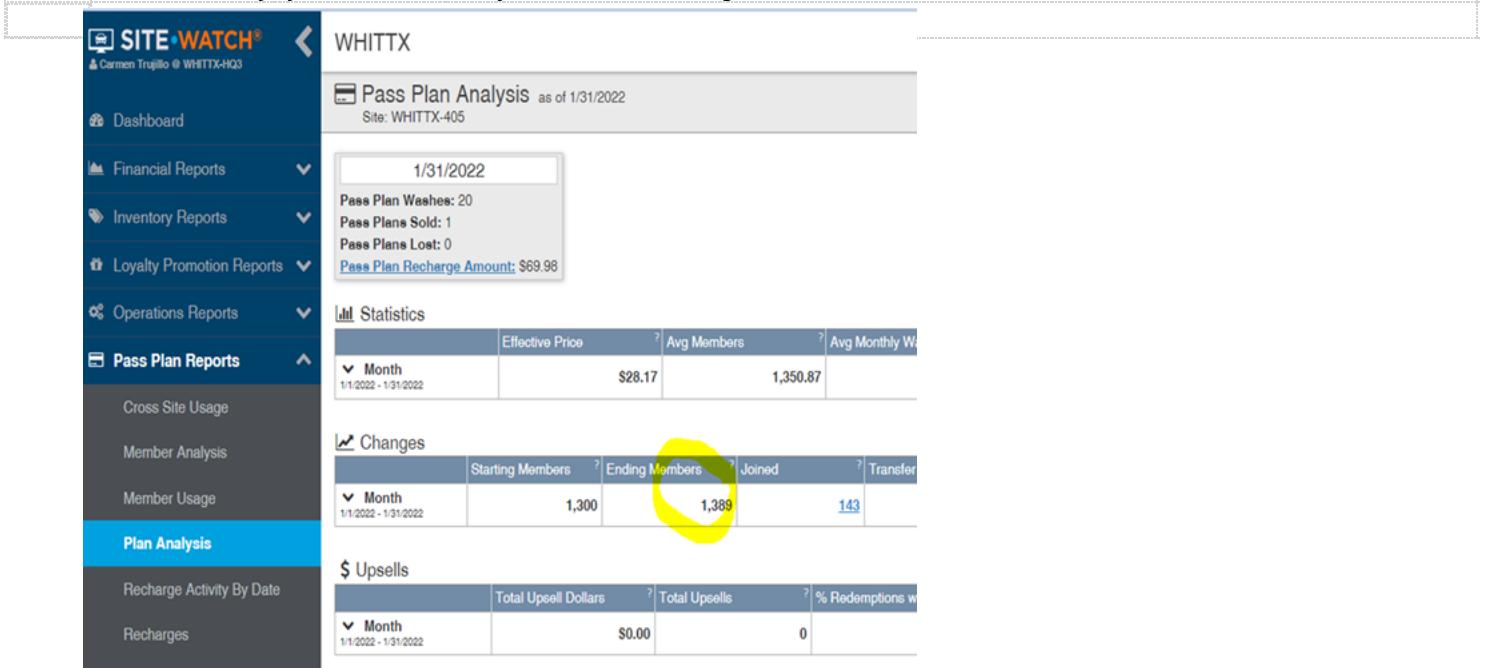
Monthly Store Bonus

To calculate your store bonus the following information must be entered in the Monthly Subsheet. Submit this information with the 1st payroll of each month.

- 1 Labor By Employee - This report will give you the total hours worked for each employee.

Reports > Labor Data & Security Logs > Labor Statistics from the drop down box select Labor by Employee and enter date range

- 2 Plan Analysis as of the end of the prior month. This report will tell you the end of month members. This report will be generated from the report above. Enter the last day of the month to show you that month ending members



Pass Plan Analysis as of 1/31/2022
Site: WHITTX-405

1/31/2022

Pass Plan Washes: 20
Pass Plans Sold: 1
Pass Plans Lost: 0
Pass Plan Recharge Amount: \$69.98

Statistics

	Effective Price	Avg Members	Avg Monthly Washes
Month 1/1/2022 - 1/31/2022	\$28.17	1,350.87	

Changes

	Starting Members	Ending Members	Joined	Transfer
Month 1/1/2022 - 1/31/2022	1,300	1,389	143	

Upsells

	Total Upsell Dollars	Total Upsells	% Redemptions
Month 1/1/2022 - 1/31/2022	\$0.00	0	