



WHITEWATER EXPRESS CAR WASH

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✉️ 106 VINTAGE PARK BLVD, #100
HOUSTON, TX 77070
📍 WWW.WHITEWATERCW.COM

Step 1: Find your Job Posting

- Verify - you on the Correct Job posting
- Click on the title “**Car Wash Attendant**” example

The screenshot shows the JazzHR interface. The top navigation bar includes 'JOBS' (which is highlighted in yellow), 'DASHBOARD', 'CANDIDATES', 'REPORTS', and 'SETTINGS'. Below the navigation is a search bar with filters for 'VIEW CAREER PAGE', '+ CREATE JOB', and 'SAVE MY VIEW'. The main content area is titled 'Jobs' and shows a table of job postings. The columns include 'Job Title', 'Date Created', 'Job Status', 'Total Candidates', 'New Candidates', 'Active Candidates', 'Hired Candidates', and 'Actions'. Two job postings are listed: 'Car Wash Attendant' (status: Open, candidates: 51) and 'Shift Leader' (status: Open, candidates: 18). To the right of the table is a 'Filter Jobs' sidebar with fields for 'Title', 'Status', 'Hiring Manager', and 'Internal Code' (which has 'J12' selected). A small blue icon is visible on the left side of the page.

Step 2: Click on the **ANALYZE** tab at the top of the page

The screenshot shows the JazzHR interface with the 'ANALYZE' tab selected (highlighted in yellow). The top navigation bar includes 'JOBS' (highlighted in yellow), 'DASHBOARD', 'CANDIDATES', 'REPORTS', and 'SETTINGS'. Below the navigation is a search bar with filters for 'CANDIDATES', 'PROMOTE', 'REFER', 'ANALYZE' (highlighted in yellow), and 'EDIT JOB'. The main content area is titled 'Car Wash Attendant' and shows a 'Candidates' summary table. The table includes columns for 'Total' (51), 'New' (20), 'Active' (0), 'Hired' (2), and 'Not Hired' (29). Below the summary is a table of candidates with columns for 'NAME', 'STATUS', 'APPLIED', and 'RATING'. Two candidates are listed: Valerie Padilla and Christian Holmes. To the right is a 'JOB INFORMATION' sidebar with fields for 'Job Status' (set to 'OPEN'), 'Syndicated to free job boards?' (set to 'Yes'), 'Check Syndication Status', and 'Hiring Manager' (set to Michael Sciacca). A message box in the top right corner says 'Need help evaluating your candidates?' with a 'DISMISS' button.

Step 3: You now have access to see how your job posting is performing

- Traffic & Pipeline



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- Candidate Sources
- Pipeline Statuses
- New Candidates
- Recent Activity
- Jobnosity - Rating on Job details, job title, job activity, candidate quality

Car Wash Attendant ▾

CANDIDATES PROMOTE REFER ANALYZE ▾

Traffic & Pipeline

These charts show total traffic to your jobs and your current pipeline status.

JOB VIEWS	JOB FORWARDS	NEW	ACTIVE	Hired	NOT HIRED
377	0	20 38%	0 0%	2 4%	30 58%

Candidate Sources (6)

This table lists the job boards and web pages that delivered candidates.

TOTAL	SOURCE	PCT.
32	Indeed	62%
5	Our Career Page Widget	10%
3	ZipRecruiter Organic	6%
2	Career Center	4%

Pipeline Statuses

Click the status name to view all the corresponding candidates.

NEW	20 total - 38%
New	20

ACTIVE	0 total - 0%
SCHEDULE PHONE SCREENING	0
PHONE SCREENING	0
SCHEDULE INPERSON INTERVIEW	0
IN-PERSON INTERVIEW	0
Offer	0

Hired	2 total - 4%
New Hire ON Sites [Store Staff Only]	2
New Hire OFF Sites	0

NOT HIRED	30 total - 58%
Waitlist- good future hire	9
Not qualified - application	17
Not qualified- phone screen	0
Not qualified- In-person interview	0
NCNS to Interview - Ghosted	0
Declined offer	0
Company withdrew offer	0
Position filled	4

DISCARDED	0 total - 0%
Spam	0