



WHITEWATER EXPRESS CAR WASH

(346) 367-2500

106 VINTAGE PARK BLVD, #100
HOUSTON, TX 77070

WWW.WHITEWATERCW.COM

Step 1: Once we have our candidate we would like to schedule a phone screen

- Choose Schedule Phone Screen

WWE FLIP REFERRAL

applied on January 30, 2024

★★★★★



Friendswood, Tx

3468127483

Testcecilia25@gmail.com

cecilia@whit...

Our Career Page

Car Wash Attendant

Friendswood, TX

+ ADD TO JOB

PROFILE

INTERVIEWS

DISCUSSION

SCORECARD

ASSESSMENTS

EMAILS

DOCUMENTS

▼ Resume

UPDATE RESUME

TEXT-BASED RESUME FORMATTED BY JAZZHR



1. SCHEDULE PHONE SCREENING

Include a comment (optional)

New

ACTIVE STAGES

1. SCHEDULE PHONE SCREENING

Step 2: Window will open up - Changing status to “Schedule Phone Screening”

- Scroll Down till you see the texting feature

CHANGING STATUS TO “SCHEDULE PHONE SCREENING”

EMAILS

☒ An email using the template “Phone Screen Request” will be sent to Candidate.

SEND EMAIL Now

CANDIDATE EXPORTS

☒ Selected Candidates will be sent to Webhook.

ADDITIONAL FIELDS

TEXT MESSAGES

CANCEL

CONFIRM STATUS CHANGE



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Step 3: Select the template you want to use that already been created

- Phone Screen
- In-Person Interview
- No Response

Step 4: Double check you have **CHANGED "Send As"** - your name is listed if you have already Enabled the Texting Feature in your profile.

CHANGING STATUS TO "SCHEDULE PHONE SCREENING"

TEXT MESSAGES

☒ A text message using the template "Phone Screening Text" will be sent to the candidate.

Message Template

Phone Screening Text

Preview

Hi [applicant_first_name]! My name is [my_full_name] from WhiteWater Express Car Wash. We received your application to our [job_title] position and would love the opportunity to speak with you about the opening and our company.

Send As

Robert Hernandez

Delay

Now

CANCEL

CONFIRM STATUS CHANGE

Step 5: Confirm Status Change