



WHITEWATER EXPRESS CAR WASH

📞 (346) 367-2500

✉️ 106 VINTAGE PARK BLVD, #100  
HOUSTON, TX 77070

📍 WWW.WHITEWATERCW.COM

## Step 1: Once we have our candidate profile opened

- Verify - you on the Correct Job posting
- Choose the +ADD TO JOB

Car Wash Attendant ▾ ⓘ

CANDIDATES PROMOTE REFER ANALYZE ⚡ EDIT JOB

◀ PREVIOUS CANDIDATE ⚡ BACK TO LIST ⚡ NEXT CANDIDATE ▶

⚠ This candidate could be a duplicate based on matching **email** (Testcecilia25@gmail.com) and **phone** (3468127483) VIEW 4 POSSIBLE DUPES

**WWE FLIP** REFERRAL applied on January 30, 2024 ★★★★★ 💬 ✉️ ✓ ▼ EDIT

📍 Friendswood, Tx ☎ 3468127483 📧 Testcecilia25@gmail.com 📧 cecilia@whit... 🌐 Our Career Page

**Car Wash Attendant** 📍 Friendswood, TX + ADD TO JOB ✗ REJECT VOTE ADVANCE ➔

A screenshot of a candidate profile page. At the top, it shows the job title 'Car Wash Attendant' and a dropdown arrow. Below that are tabs for 'CANDIDATES', 'PROMOTE', 'REFER', 'ANALYZE', and 'EDIT JOB'. A search bar and a 'REFERRAL' button are also present. The main content area shows a candidate's name 'WWE FLIP' with a yellow box around it, and a note that it was applied on January 30, 2024. It includes contact information like address, phone, and email. Below this is a section for 'Workflow Stage' with a yellow box around 'Car Wash Attendant' and 'Friendswood, TX'. At the bottom are buttons for '+ ADD TO JOB', '✗ REJECT', 'VOTE', and 'ADVANCE ➔'.

## Step 2: Click on the +ADD TO JOB

- Window then opens up to **Select the “Job Posting”** we would like to move our candidate to
- Select the **Workflow Stage** your candidate is in, either:
  - **New**
  - **Schedule Phone Screening**
  - **Phone Screening**
  - **Schedule In-Person Interview**
  - **In-Person Interview**
  - **Offer**



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### ADD JOB



#### Job

Shift Leader – Friendswood, TX

#### Workflow Status

New

CANCEL

ADD JOB

**Step 3: Once your completed - Select ADD JOB**